

# Local Government Annual Report Summary FYE 6-30-2017

For Special Districts & JPBs

**Due Date For Filing: December 31, 2017**

Return to:

\_\_\_\_\_  
Special District Name

County: \_\_\_\_\_

**Department of Audit, Public Funds  
Local Government Program  
Herschler Bldg, 4th Floor West  
Cheyenne, WY 82002**

(For additional information on this report, see Rules on file for Department of Audit, Public Funds Division, at the office of the Wyoming Secretary of State, Capital Bldg, Cheyenne, WY. 82002)

Check this box if you are having a CPA audit or review. A copy of the audit is due to the Department of Audit, Public Funds; by December 31, 2017 (Do not do procedures A & B). The name of our CPA firm is: \_\_\_\_\_ or If included in the audit of another list entity name.

Check this box if your district is an **irrigation or drainage district**. If you have filed the required reports with the district court you may have an exemption from completing Section A & B. Do you request such an exemption? Yes no (circle one) However you must provide Public Funds with a copy of the documents filed with the Court.

**Section A – Internal Control Evaluation and Self Audit:** If your entity recorded revenue of at least \$100,000, up to \$500,000, and you are not having a CPA audit or review, you must complete and return all three included forms. If your entity received less than \$100,000 in revenues, do only Section B, Proof of Cash, and Section C, Certification.

**Section B - Proof of Cash:** Required of all local government entities if you do not have a CPA audit or review, to be submitted for the fiscal year of this report. See Instructions on Proof of Cash Form and remember to attach a copy of each bank statement for the last month of the fiscal year.

**Section C – Certification of Officials:** *To be completed by all Reporting entities.*

*I certify by the best of my knowledge that the information presented in the Survey of Local Government Finances (CENSUS report F- 32) and in Sections A & B above, are correct and complete. A record of the financial report and the Proof of Cash are on file in our official records. If applicable, the required Proof(s) of Cash was performed by \_\_\_\_\_, who is an independent third party as defined by the Rules for Special Districts referenced above.*

**Official Signature (unsigned reports will be returned for signatures)**

\_\_\_\_\_  
Special District Treasurer

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
Special District Chairman or President

Date: \_\_\_\_\_

E-mail \_\_\_\_\_